

UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)	MISSION REPORT SUMMARY Date: 29 July 2013	
1. Service Lines : Climate Change and DRM	2. Mission period (incl. of Travel) 21-28 July, 2013	
3. Type of Services Resource and Facilitation	4. Key Counterparts Met <ul style="list-style-type: none"> • Office of the President • KNEG (Refer to annex 3 for CC and DRM budget assessment participation list) 	
5. Mission Objective The object of the mission was to initiate the process for the formulation of a rapid assessment report on GoK and development partners spending of CC and DRM relevant activities.		
6. Mission member(s) Kevin Petrini Patrick Tuimaleali'ifano Nacanieli Speigh Tui'ai Tabai	7. Costs <ul style="list-style-type: none"> • DSA and Travel • Workshop and transportation costs 	
8. Brief summary of the mission Monday, 22 July 2013 Briefing with Deputy Secretary of the Office of the President on the following: <ul style="list-style-type: none"> • Objectives of the mission • Programme Agenda for the consultation workshop • Timelines for the finalization of the rapid assessment report • Focal points - the focal point for the formulation of the rapid assessment report will continue to be the CC and DRM policy advisors (Andrew and Michael) within the office of the president. <p>Finalization of CC and DRM consultation workshop programme agenda, group work exercises and presentations. Construction of excel database templates including primary analysis (calculations and graphs). Data entry from 2011, 2012 & 2013 (Entries relating to the Department budgets, Local contributions to the Development Fund, Debt Servicing and other Government Expenditures – Grants, subsidies and Fees).</p> Tuesday, 23 July 2013 CC and DRM budget assessment workshop [10 – 5pm]: <ul style="list-style-type: none"> • Background of the “Governance and Aid Effectiveness for CC and DRM” Project; • Training on the methodology for the budget assessment to monitor CC and DRM spending; Application of the methodology on the Department Budgets, Local contributions to the Development Fund, Debt Servicing and other Government Expenditures; In terms of gender parity, the workshop participants comprised of 13 women and 10 men (refer to annex 3 for the participation list) <p>Wednesday, 24 July 2013 Continuation with the budget assessment workshop (as requested by Government) [2-6pm]: <ul style="list-style-type: none"> • Focusing on the CC and DRM classification system and the development budget; • Discussion and agreement on the timelines for the finalization of the report; • Discussion on the format of the rapid assessment report <p>Thursday, 25 July 2013 Continuation with the data entry for 2011, 2012 & 2013 (Entries relating to the development partners budget) Review of data entries – Ensure that totals and subtotals balance; Finalization of CC and DRM budget assessment database</p> Friday, 26th of July 27 </p>		

Formulation of the graphs relating CC and DRM spending as a proportion of the national budget by consolidated budget, development budget and total budget for the years 2011, 2012 & 2013.

Debriefing with Terieta Mwenwenikeaki, Deputy Secretary for the Office of the President in terms of the progress of the report, next steps and hand over of the budget assessment database.

The DRR requested for the graphs of the CC and DRM budget analysis by Friday the 2nd of August for briefing to parliament.

Submission of the draft 2013 AWP for the Kiribati LDCF PPG entitled “Enhancing food security in the context of Global Climate Change” for review by MELAD and also seeking necessary endorsement.

Meeting with the Ministry of Commerce – follow-up on behalf of Ferdinand on the Kiribati action plan to combat NCDs

Annexes:

1. Programme Agenda
2. PowerPoint presentation
3. Participation list
4. Mission ToR
5. Budget Assessment database provided to the Government

9. Follow-up Action Matrix

9.1 Key Actions

- Finish data collection and classification [UNDP/GOK]- July 26 (Completed)
- Primary Analysis of Data [UNDP] – August 2
- Draft Report [UNDP] – August 9
- Review Draft [GOK] – August 16
- Validate report – Week of August 19-23
- Submit final report – August 30

9.2 By whom and when

- Patrick (lead analysis and drafting),
- Naca (support drafting),
- Kevin (provide guidance and review)
- Tuiyai (liaise with Kiribati colleagues)

10. Distribution

UNDP - Fiji MCO and Pacific Center